

**Arizona Department of Health Services
Division of Behavioral Health Services
PROVIDER MANUAL
Pascua Yaqui Centered Spirit Program**

10C.15 Tobacco Products

I. STATEMENT OF PURPOSE:

To establish clear guidelines for the use of tobacco products in CSP facilities, on CSP premises and in tribally owned vehicles.

II. STANDARDS:

- A. Tobacco products refer to cigarettes, cigars, and chewing tobacco.
- B. Tobacco that is used in ceremony only, is exempt from this policy.

III. PROCEDURES:

A. Personnel Procedures:

- 1. The use of tobacco products is forbidden inside all CSP facilities.
- 2. Personnel are permitted to smoke and use other tobacco products on the outside premises in designated areas provided that Tribal HR policies regarding timing of and number of smoking breaks is followed.
- 3. Personnel are required to ensure that areas in which tobacco products are used are kept clean and free of debris, ashes, or chewed tobacco.

B. Client Procedures:

- 1. The indoor use of tobacco products by clients participating in any CSP program is forbidden.
- 2. As with personnel, clients may use tobacco products on the premises in designated areas according to the rules of the program in which they are a participant.
- 3. Personnel are required to ensure that areas in which tobacco products are used are kept clean and free of debris, ashes, or chewed tobacco.

C. Ceremonial Use of Tobacco

As stated above, the use of tobacco in ceremony is permitted as outlined below.

- 1) In a ceremony where tobacco is used, a CSP staff member must take responsibility for ensuring that the tobacco is lit and used safely and fully extinguished at the end of the ceremony.
- 2) The CSP staff member who uses tobacco products in ceremony must ensure that the tobacco is secured safely and used in accordance with tribal, state and federal law.