



PROJECT POSITION EMPLOYEE AGREEMENT

SENSITIVE

Project Position Title: Medical Services Provider
Dept./Division: Health Department
Unit: Health Services
Project Position Start Date: 07.05.16
Project Position End Date: Completion of Assignment
Supervised By: Health Services Executive Director
Hourly Pay Rate: \$175.00

CONTRACT GUIDELINES:

Employees who are hired under the Project Position Employee Agreement may act as consultants, trainers or subject matter experts, enabling a department/division to comply with the grant/funding source requirements. The Project Position Employee will work approximately ten (10) hours per week until a Full Time Medical Director is able to assume all duties and responsibilities for the Pascua Yaqui Health Services Department. This position will not be eligible for employee benefits.

The Tribe reserves the right to set hours/days of work and changes may be made by the tribe with 10 days' notice. The Tribe reserves the right to terminate the Project Position Employee at any time. This employee will not be protected by progressive discipline or have grievance rights. Project Position Employees are not eligible for the following, Holiday Pay, PTO or Administrative Leave with Pay.

SCOPE OF WORK:

The Medical Services Provider of the Pascua Yaqui Health Services Department (PYHSD) provides the medical care perspective and knowledge of clinical care issues to guide decisions concerning health care objectives, program management, and resource allocation. This position serves as the Medical Services Provider for the Yoeme Health Plan, Centered Spirit Program TRBHA, and New Beginnings Opiate Treatment Program.

The duties include, but are not limited, to the following:

- Assure PYHSD Clinical Programs operate within acceptable legal, regulatory, and ethical guidelines.
- Assure PYHSD Clinical Programs maintain an ongoing monitoring system to ensure the provision of quality standards of care.
- Serve as the Medical Provider of the Centered Spirit Program, a Tribal Regional Behavioral Health Authority, under the Arizona Department of Health Services.
- Responsible for ensuring program compliance with federal guidelines and acts as the Medical Provider of the New Beginnings Opiate Treatment Program in compliance with DEA, CARF, and SAMHSA requirements.
- Serve as the Medical Provider for the Yoeme Health Plan, work in collaboration with YHP Staff in determining coverage of medical care for YHP members for Pima County and Maricopa County Members.
- Participate in the improvement of organizational structure and enhance communication to ensure departmental goals clearly defined, understood, and communicated with employees.

New: 06.14.2016

- Facilitate communication between PYHSD and the Tucson medical community.
- Maintain regular communication with El Rio Chief Clinical Officer, El Rio Pascua Clinic Medical Director, clinic manager, and staff on issues relevant to the medical care of Pascua Yaqui Tribal members. This includes the coordination of care with contracted specialty providers.
- Participate in reviews of RPMS Health Information Records to monitor quality of health care delivery to tribal members.
- Consult or collaborate on Health Department on Clinical Accreditation and research projects.

LICENSING REQUIREMENTS:

- Must possess and maintain a current, active license to practice Medicine. Failure to maintain a current MD or DO Licensure will result in removal from this position;
- Must possess and maintain a current, active Drug Enforcement Administration (DEA) Certificate with ability to prescribe Schedule II controlled substances. Failure to maintain a current DEA registration up to and including Schedule II substances will result in removal from this position;
- Must possess and maintain a valid Driver’s License.

BACKGROUND CHECK:

- Must pass a background check and drug test.
- Funding and sensitivity of position will determine fingerprinting requirement.

Applicants and employees may be subject to criminal background and character investigation in accordance with applicable federal laws including, but not limited to: Indian Child Protection and Family Violence Prevention Act (25 U.S.C. Section 3201), Minimum Standards of Character and Suitability for Employment (25 CFR 63), Section 231 of the Crime Control Act (P.L. 101-647), and Child Care Worker Employee Background Checks (42 U.S.C Section 13041).

TRIBAL VEHICLE USE POLICY NOTICE:

This position may require the use of personal, GSA or Tribal vehicle for Tribal business. Individuals must be physically capable of operating the vehicles safely, possess a valid driver's license and have an acceptable driving record. Use of a personal vehicle for Tribal business will be prohibited if the employee is not authorized to drive a Tribal vehicle or if the employee does not have personal insurance coverage.

ENTIRE AGREEMENT:

The entire agreement of the parties is set forth in the Project Position Employee Agreement and no modifications or additions to the terms of the contract shall be valid and enforceable, unless such modifications or additions are in writing and expressly, accepted, and agreed to by the Tribe and the Project Position Employee.

Review and Approved by:

Contract Employee

Department Head and/or Designee

H.R. Manager/Classification & Compensation

Human Resources Director

Date

6/15/14

Date

6/15/16

Date

6/15/16

Date