

**Pascua Yaqui Tribe
Education Department
Yaqui Education Services
Transportation Guidelines 2013-2014**

Transportation will be provided to tribally enrolled members currently attending a K-12 school (elementary, middle school, and high school) that live within New Pascua reservation. We encourage the use of public transportation and/or other transportation. If parent/guardian have no transportation or do not have a vehicle we provide transportation for:

1. Missed Bus (Morning & Afternoon) - **Limits are 3 times a semester for all K-12 Students**
2. Other circumstances listed below.

Morning/Afternoon Transportation will be provided to students who miss their school bus:

- a. Calls for missed bus transportation WILL NOT be accepted after 7:30am for high school students and 9:00 am for elementary and middle school. Calls will be taken on a first come first serve basis and transportation is limited. Afternoon Transportation calls WILL NOT be accepted after 5:00pm.
- b. Parents must call (520) 429-2834 for missed bus transport and speak clearly, leave your phone number, number of child(ren) and name of school(s) attending. Afternoon transportation parent must call TUSD Transportation first to make arrangements. If no other means of transportation are available notify staff for child(ren) pick up.
- c. Transportation will not be provided if the scheduled pick up time for student has not passed according to school bus schedules
- d. Student(s) must be ready, watching and waiting at the door for pick-up, the transportation vehicle cannot wait.
- e. Missed bus transportation WILL NOT be provided for students who are suspended from riding the bus.
- f. Transportation is not guaranteed every day, sometimes staff is in training and/or short staffed, so transportation may be cancelled.

Other Transportation:

1. Parent Meetings, Parent-Teacher Conferences, Parent Night, local conferences, school board meetings, town hall meetings, award ceremonies/recognition, clothing bank or any other as it relates to their child(ren) and education.
2. Registering students, follow-up on registration, testing, intake and or school tours.

Please request transportation to these events **at least three (3) days in advance**. This allows staff to adjust their schedule considering other duties and responsibilities.

Transportation will not be provided:

- **To students on a daily basis.**
- **To students involved in extra-curricular activities (sports, bands, recitals, clubs, etc). Bus Passes may be provided.**
- **Doctor related appointments should be forwarded to the Health Transportation Department (ext. 6101).**

We reserve the right to refuse transportation services to individuals.

SunTran Bus Pass Guidelines:

Public Transportation bus passes will be provided on a monthly basis to and from school. There is a limit of 30 bus passes a month available on a first come first serve basis. Each bus card request must be submitted on a monthly basis.

To remain eligible each month for assistance you must:

1. Be a Tribally Enrolled Member
2. Current K-12 and/or Higher Education Student with our Program
 - a) Parents that would like to ride with children will require approval from Education Director
 - b) Higher Education students receiving full funding for current semester will not be eligible for bus passes.
3. Current Signed Release of Information Form
4. Provide verification from school(s) will be required indicating student(s) do not have current school bus system due to open enrollment and/or charter schools that do not offer bus passes.
5. Maintain good attendance of no more than 3 unexcused absences of school per month and/or equivalent based on school requirements. Documentation from school indicating attendance must be provided.
6. Maintain a current Sun Tran Low Income ID card for the student

Bus Pass privileges may be revoked due to unsatisfactory school performance.