

Pascua Yaqui Tribe
Health Services Division
Sewa U'usim Community Partnership
RFQ Tribal Public Health grant Evaluation services
October 1, 2026 – September 30, 2027

Title: Pascua Yaqui Health Services Division Sewa U'usim Community Partnership
Evaluation services for Tribal Public Health Grant-funded programs

RFQ Number: HSD-SUCP-2026-001

Program Year: October 1, 2026- September 30, 2027

Release Date: August 5, 2026

RFQ Due Date: September 1, 2026, 5:00 PM (Arizona Time)

Submit Proposals to: tphgrant_eval@pascuayaqui-nsn.gov

Executive Summary and Project Overview

The Pascua Yaqui Tribe (PYT) Health Services Division, Sewa U'usim Community Partnership (SUCP) is soliciting proposals from qualified independent program evaluation contractors to provide full cycle evaluation services for Tribal public health, behavioral health, prevention, and community-based programs funded through federal, state, Tribal, and other external funding sources.

The purpose of this solicitation is to obtain evaluation expertise to strengthen Sewa U'usim Community Partnership (SUCP)'s capacity to monitor implementation, measure outcomes, demonstrate impact, support continuous quality improvement, adhere to grantor requirements, and ensure accountability across a diverse portfolio of Tribal public health and behavioral health programs.

The selected evaluator will serve as a strategic evaluation partner to SUCP leadership, project managers, grant teams, and community partners by developing culturally responsive evaluation systems that align with Tribal values and community priorities, federal grant requirements, and evidence-informed public health practices, in compliance with all solicitation specifications and requirements outlined below. The grant evaluation period to be funded is October 1, 2026 to September 30, 2027, and may be extended for one additional year if funds are available and the awarded contractor has performed to acceptable standards.

Background

Sewa U'usim Community Partnership provides a continuum of prevention, early intervention, treatment/healing and recovery services to children, youth and families using a culturally grounded model of care and other evidenced based/promising practices in Tribal communities. The department currently has a grant budget portfolio of approximately 15 Federal grants from totaling close to \$35 million. SUCP is a certified AHCCCS (Medicaid) provider, allowing us to use braided funding from Tribal, Federal, State and local grants, and third-party revenue. Primary Federal granting agencies include Substance Abuse and Mental Health Services Administration, Indian Health Services, Administration for Native Americans, Office of Minority Health, Administration for Children and Families and the Centers for Disease Control. A more detailed description of SUCP services provided can be viewed in **Attachment 1**.

Scope of Work: Detailed description of services, deliverables, and operational or technical requirements.

Tribal Evaluation Framework

The evaluator shall incorporate culturally responsive and Indigenous evaluation approaches that recognize Tribal sovereignty, community strengths, cultural practices, Indigenous ways of knowing, and data sovereignty. Evaluation methods shall be developed collaboratively with SUCP leadership, program staff, and community stakeholders while maintaining compliance with applicable federal evaluation requirements. Where appropriate, community and participants' voices shall be centered.

The successful contractor will work with SUCP management team to meet the following objectives:

Table 1: Evaluation and monitoring activities by frequency

Activity/Deliverable	Frequency
Review/Develop process, implementation, impact and outcome level evaluation methods tailored to each funded grant program based on logic models and/or theories of change	Once during grant start-up phase and then annually
Develop data management plans , evaluation plans and SOPs across grant portfolios throughout the lifecycle of each grant.	Once during grant start-up phase and monitored annually
Work with Key Personnel and project teams to ensure grant implementation proceeds as planned and according to logic model/theory of change, data management protocols, including compliance with proper data collection, storage, security, ownership, and reporting processes.	Quarterly/annually
Co-design strategic action plans/workplans with project leads and teams and iterate logic/model or theory of change	Once during grant start-up phase and monitored annually
Monitor program evaluation activities through participation at regular meetings (in-person or virtual) with project leads and teams	Monthly
Document progress towards goals and objectives and overall effectiveness of grant funded programs	Monthly
Provide training and technical assistance as related to data collection (survey design, conducting screening assessments and using data collection instruments, data entry in existing databases etc.) in coordination with SUCP epidemiologist and ensure accurate data entry across grants	Once per quarter or as needed

Activity/Deliverable	Frequency
Submit individual level and aggregated data submissions into approved database systems, as required by the funding agency	As needed
Analyze data, in coordination with SUCP's Epidemiologist, for use in process and outcome evaluation, continuous quality improvement and inclusion in required reports to the funder.	Semi-annual/annual as required
Advise grant management team of delays in program implementation and provide regular process evaluation updates at grant management meetings to adjust activities as needed	Monthly or as needed
Attend required grantee Evaluator meetings with Funding agency Grant Project Officers and grant management team	Monthly GPO calls
Participate in webinars, web-based trainings and site visits as requested by the funding agency or technical assistance providers, in coordination with the Project Lead and Manager	As needed, semi-annual
Produce reports consistent with reporting requirements to grants management team for funding agencies,	Quarterly, semi-annual and annual progress reports, final close out report
Provide summary reports to SUCP Public Health Director and Managers, PYT Health Services Division leadership, Tribal Council and other decision makers for grant performance and quality improvement purposes and sustainability.	Annual progress reports
Present an annual summary of evaluation findings across grants and provide recommendations on data to action to SUCP and HSD leadership.	Annual progress reports

The successful contractor will.

1. Phase 1: (1-3 months)

- a. Review existing grant applications, NOAs, workplans, performance measures, data collection processes, to assess alignment of existing evaluation plans and data management plans, reporting requirements and strategic action plans across each grant portfolio.

- b. Assess opportunities to improve data definitions, reporting processes, data quality, staff capacity, performance tracking and identify areas for improving and/or streamlining the evaluation plans across each grant portfolio.
- c. Present recommended modifications to the grants management team including managers and project leads for review and approval internally and with funding agency GPOs.
- d. Identify areas for capacity building including technical assistance and training for project leads and teams.
- e. Develop an annual schedule for evaluating monitoring and reporting across the lifecycle of each grant portfolio in a unified (across all grants) tracking system that is shared with SUCP leadership and program staff

A list of the current grants in scope for this contract are presented in **Table 2** below.

Grant Name	Grant Number	Grant Fiscal Year
CDCCAGHWIC	NU58DP007942	9/30/26-9/29/27
CDCTPWIC	NU58DP007205	9/30/26-9/29/27
IHS COIPP	H1H51HS00039	2/02/26-2/1/27
HHSACF TMIECHV	90TH0050	7/1/26-6/30/27
OASH OMH CPIMH	CPIMP241394	9/1/26-8/31/27
IHSSAPTA	H231HS0030	5/1/26-4/30/27
SAMHSAGLS	SM090057	7/1/26-6/30/27
SAMHSASOC	SM089687	9/30/26-9/29/27
SAMHSA SBIRT	T1087535	9/30/26-9/30/27
SAMHSAHT	SM088522	9/30/26-9/30/27
SAMHSA NC	SM088766	9/30/26-9/30/27

Data Ownership and Tribal Sovereignty

All evaluation data, reports, analysis, tools, and products developed under this contract shall remain the property of the Pascua Yaqui Tribe.

The evaluation shall not publish, distribute, present, or share Tribal data or evaluation findings outside of approved SUCP and PTY processes without prior written authorization. The evaluator shall maintain confidentiality and comply with applicable Tribal, federal, and contractual requirements regarding data protection and security.

Evaluator Independence and Conflict of Interest

The evaluator shall maintain professional independence and objectivity while working collaboratively with SUCP staff. The proposer shall disclose any actual or perceived conflicts of interest and describe methods used to maintain evaluator independence.

1. Proposal Requirements

Interested contractors are requested to submit a comprehensive proposal that includes:

1. Independent Contractor/Business Information:

- a. Name, address, and contact details.
- b. Overview of evaluation services contractor's qualifications and at least 5 years' experience with similar projects with reference to experience working in Tribal communities in the area of Tribal public health and/or behavioral health (experience with SAMSHA, CDC, IHS, ANA, HRSA, OMH, or similar federal grants preferred).

2. Approach:

- a. Description of how the proposer will deliver best practice, participatory and culturally responsive evaluation services based on the life cycle of the funded project/grant for each grant portfolio to meet the stated objectives and approved workplans. Please include frameworks or models you will use to deliver services and examples of participatory approaches and capacity building you have done. Include a staffing plan.
- a. **Project Timeline:** a. Detailed schedule outlining key milestones, deliverables and completion dates.

4. Cost Proposal: a. Breakdown of all costs, including staffing, other allowable expenses.

1. The timeframe for this contract is 12 months from October 1, 2026- September 30, 2027 with an option to extend for an additional year at a time.
2. The contracted evaluator will track hours spent on activity performed across grant portfolios and will be compensated for billable services outlined in Table 1.
3. Evaluator will track hours spent on activity performed across the following grant-funded projects shown above in **Table 2:**

Deliverables	Due Date
Grant-specific revised evaluation and work plans (12 total)	January 1, 2027
Evaluation SOP (data collection, reporting, storage)	January 1, 2027
Staff training guide + materials for grant implementation across grant portfolios	March 1, 2027
Completion of required evaluation portion of progress reports and NCCs	Sept 30, 2027
Final reports: Evaluation findings per project Summary report for 2026-27 across grant portfolios Close out report for FY2026-27 across grant portfolios	Sept 30, 2027

5. References:

- a. At least three references from previous clients for similar projects.

6. Evaluation Criteria A Pascua Yaqui Evaluation Committee shall evaluate proposals deemed Responsive and Responsible.

Proposals shall be evaluated according to the evaluation criteria below.

- Evaluation Criteria. Factors and subfactors used to assess proposals, including relative importance.
- Maximum Possible Score is **100 Points** (plus 10 Points for a Qualified Native American Owned Enterprise).
- Evaluation Methodology and Technical Approach: **25 points**
- Contractor Experience: and Qualifications **20 Points**
 - Tribal Evaluation Approach and Cultural Responsiveness: 20 Points
- **Staffing Plan and Capacity: 10 points • Project Timeline and Deliverables: 10 Points**
 - Cost Proposal: **10 Points**
 - References: **5 Points**
 - Tribal Preference: **+10 Points**

Expected Outcomes of Evaluation Services

By the completion of the contract period, SUCP expects to have:

1. A standardized evaluation framework across grant-funded programs;
2. Clearly defined performance measure and data definitions;
3. Improved data quality and reporting consistency;
4. Increased staff capacity to collect and utilize data;
5. Evaluation findings translated into program improvements;
6. Leadership-level visibility into program performance and outcomes; and
7. Sustainability recommendations supporting future funding and community impact.

7. RFP Timeline

- a) RFQ Issuance Date: **8/5/26**
- b) RFQ Due Date: **9/1/26 by 5 PM AZ TIME (MST) to tphgrant_eval@pascuayaqui-nsn.gov**
- c) **Pre-proposal conference:**
 - i. A **pre-proposal conference** will be held for the purpose of clarifying requirements, documenting prospective offeror questions and to provide any updated information.
 - ii. **Attendance:** Non-Mandatory Pre-Proposal Conference Date/Time: **August 19th, 2026, at 10:00 A.M. LOCAL AZ TIME (MST) through TEAMS. Please request a TEAMS link via tphgrant_eval@pascuayaqui-nsn.gov**
- d) Proposal Review and scoring: **September 1- September 8, 2026**
- e) Interviews with top-ranking candidates: **September 9-11, 2026**
- f) Notification of selection to successful proposer: **Monday, September 14, 2026.**
- g) Professional Services Agreement with proposer and PYT submitted for Tribal Council approval on **Tuesday, September 15, and fully executed by September 30, 2026**
- h) Evaluation services begin: **October 1, 2026**

8. Proposer Qualification Requirements: Experience, certifications, and references.

- **Attachment 1:** Current List of Board of Directors or Governing Body (if applicable)
- **Attachment 2:** Resumes for evaluation services lead and staff
- **Attachment 3:** Agency Organization Chart
- **Attachment 4:** 501(c)(3) Certification
- **Attachment 5:** Evidence of Good Standing from the Arizona Corporation Commission. Go to <https://ecorp.azcc.gov/EntitySearch/Index> and submit a screen shot of your entity's current status. Search Date and Time are recorded, please do not submit an old copy or purchase an official certificate.
- **Attachment 6:** Financial Audit or Chart of Accounts. Please provide your most recent financial audit completed. If no audit is on file, we will accept an IRS Form 990. If neither of those are on file, please attach a Profit and Loss Report, and a Balance Sheet.
- **Attachment 7:** Copy of your last client satisfaction/assessment results.

Attachment 1

Description of Sewa U'usim Community Partnership programs and Services

Sewa U'usim Community Partnership adopts a Tribal Public Health model incorporating Tribal practices in:

- Chronic disease prevention and wellness
- Substance misuse and suicide prevention
- Health promotion through community-based events, school break programs
- Children, Youth and Family recreation and wellness services
- Family strengthening and early childhood development
- Youth development and empowerment
- Cultural enrichment
- Strengthening systems of care
- Revitalizing traditional foodways, agricultural practices and food as medicine
- Behavioral health clinical services

SUCP offers five therapeutic programs under our clinical services:

Life in Balance

Counseling, support and wraparound services to children, youth, and families experiencing heart loss or thought loss, commonly referred to as behavioral health challenges or serious emotional disturbances. Sewa U'usim has adopted a Youth and Family-centered Circles of Care model that embraces Yaqui cultural values and beliefs while providing wraparound support and coordination drawing upon natural supports surrounding the youth and family. The **Wraparound model** brings together the family, culture, school, and existing natural and professional supports to help guide them towards wellbeing and finding balance.

Yoeme Kari- Yoeme Kari Group Home is a residential group home for boys and young men located on the reservation at New Pascua Pueblo that provides support services to youth at risk impacted by foster care or juvenile justice.

Mochik Ranch provides prevention, education and skills development in agricultural practices and Clinical Care services to youth, adults and families:

- Horsemanship Skills
- Desert Planting & Harvesting
- Ranch Skills Training
- Green House Cultivation
- Planting & Harvesting
- Work experience
- Cultural art
- Positive Life Skills
- Cultural Herb Cultivation

Kava'i Hitevi Horse Healers - Equine program

- Equine Wellness Group
- Equine individual, group, family therapy
- Animal Assisted Wellness
- Parenting Education & Training
- Alternative Treatment
- Therapeutic approach involving horses in therapy

Mosaic Room

- Cultural arts skills and knowledge provided by elder art and cultural instructors
- Open Studio
- Teach cultural art skills such as carving, painting, and ceramics.