



**PASCUA YAQUI TRIBE GAMING REVENUE  
SHARING FUNDS  
POLICIES AND PROCEDURES**

PYT 12% FUNDING  
APPLICATION FOR  
FUNDING

Page 1 of 4

Rev. January 22, 2020

**I. STATEMENT OF PURPOSE**

To ensure compliance with the Pascua Yaqui Tribe – State of Arizona Gaming Compact.

**II. STANDARDS**

Agencies who wish to receive 12% funding shall apply to the Pascua Yaqui Tribe Gaming Revenue Sharing Funds Program (GRSFP) on a form specified by the Treasurer's Office.

**III. PROCEDURES**

(A) **APPLYING**

(1) Each applicant shall provide the GRSFP with, at least, the following information:

(a) Identifying information, including:

- (i) Date of Application;
- (ii) Name of Applicant;
- (iii) Work Number;
- (iv) Cell Number;
- (v) Mailing Address of Program/Project Applying;
- (vi) Email Address;
- (vii) Project or Program Type;
- (viii) Non-Profit Status;
- (ix) Amount Requesting;
- (x) Exact name that the check should be made out;
- (xi) Mailing Address for check;
- (xii) Has Program/Project received funding from PY;
- (xiii) Population Served by the Program/Project;
- (xiv) Program Goals;
- (xv) Results Measured;

- (xvi) Indicators of Success;
- (xvii) Current Source of Funding;
- (xviii) Approached other Tribes for Funding;
- (xix) Programmatic Area:
  - a. Education;
  - b. Transportation;
  - c. Health Care;
  - d. Recreation;
  - e. Public Safety;
  - f. Economic Development;
  - g. Social Services;
  - h. Cultural, Historical, and/or Environmental Protection and restoration;
- (xx) Name of City, Town, County, or Non-Profit;
- (xx) Applicant Check List

(2) Description of the project or program by answering the following questions:

- (i) What is the purpose of the program/project?
- (ii) What is the problem or issue being addressed?
- (iii) What is the target population?
- (iv) What are the goals?
- (v) How will results be measured?
- (vi) What are indicators of success for the program/project?
- (vii) What impact will potential funding have on the program/project?
- (viii) Is this a new or continuing initiative?
- (ix) What are the other current sources of funding?
- (x) Have you approached other Tribes for similar revenue sharing?
- (xi) Will any part of the Project be contracted out? If so, will it be competitively bid?

- (xii) What is the Project time frame?
- (3) The following information/documentation must also be included:
  - (i) Cover Letter from Senior Elected Official;
  - (ii) Supporting Letter from the Governing Body (city, town, county);
  - (iii) A Detailed Budget;
- (4) The following optional items may be included with the application:
  - (i) Letters of Support;
  - (ii) Photographs;
  - (iii) Multimedia

## **REPORTING**

- (A) All programs that receive funding are required to submit a report at the conclusion of one year from the funding date.
  - (1) The report shall include the following:
    - (a) Review of items in the synopsis;
    - (b) Quantitative and qualitative data;
    - (c) Initial projected budget;
    - (d) Detailed expenditure report;
    - (e) Relevant pictures, press releases, articles, software, and any other noteworthy media products where the project appeared.
  - (2) If an applicant fails to submit the required report within one year from the date of award, all future applications will be denied until such time as the report is filed.
- (B) Pursuant to the Compact, the Tribe shall submit to the State Gaming Agency reports indicating the amounts paid under Section 12(d). This report will be compiled and submitted by the Office of the Attorney General.
  - (1) The due dates for these reports are as follows:
    - (a) 1<sup>st</sup> Quarter (October-December): January 25<sup>th</sup>
    - (b) 2<sup>nd</sup> Quarter (January – March): April 25<sup>th</sup>
    - (c) 3<sup>rd</sup> Quarter (April-June): July 25<sup>th</sup>
    - (d) 4<sup>th</sup> Quarter (July – September): October 25<sup>th</sup>

**FUNDING CYCLES:**

- (A) The Tribe shall distribute the 12% funds bi-annually. Applications not funded for the first cycle will be automatically rolled over to the next funding cycle within the same calendar year. **ONLY SUBMIT ONE APPLICATION PER YEAR.**
- (B) Award letters will be issued within 30 days of Tribal Council consideration.
- (C) Decision letters for applicants not funded will be issued in a timely manner.
- (D) The deadlines for applications are as follows:
  - (1) Deadline for application for 1<sup>st</sup> Distribution: Last Day of May
  - (2) Deadline for application for 2<sup>nd</sup> Distribution: Last Day of November

**RESTRICTIONS:**

- (A) Agencies will only be funded once during a calendar year from 12% funds.
- (B) The Tribal Council reserves the right to partially fund agency requests, and in some cases it may be necessary to fund an agency over two separate cycles within the same year.