

Higher Education Assistance Program

New Student Orientation

Pascua Yaqui Tribe





Higher Education Assistance Program Goals

The goal of the program is to provide post-secondary education assistance to Pascua Yaqui tribal members. The program goal will be accomplished by providing supplemental educational costs to attend an approved post-secondary institution.



Things you need to know

We use a lot of acronyms so here is a short list of the most commonly used acronyms and their meanings.

- EAS – Your assigned Education Assistance Specialist. This is your contact person for your HEAP funding.
- HEAP – Higher Education Assistance Program
- GPA – Is the measured average of your grades. We will only be looking at your semester GPA not your cumulative GPA.
- Undergraduate – students working on their Associate or Bachelors degree
- Graduate – students working on their Masters degree and above

Your responsibilities as a student



As outlined in your signed Student Contract, failure to comply with your responsibilities may result in a loss of funding.

- **Communication**
 - You must make at least one contact per month with your EAS. This could be a phone call, an email or an office visit.
 - It is your responsibility to inform your EAS of any changes to your:
 - Schedule
 - Plan of Study
 - Contact Information
- You **MUST** identify as American Indian ethnicity with your institution

Your responsibilities as a student



As outlined in your signed Student Contract, failure to comply with your responsibilities may result in a loss of funding.

- **Grades**

- You must complete all credits funded. If you received funding for 13 credits, you must complete 13 credits.
- The classes listed on the schedule that you submit with your application should be the grades that appear on your official transcripts at the end of the semester.
- You must maintain a 2.5 gpa for undergraduate students and a 3.0 gpa for graduate students.

Your responsibilities as a student



As outlined in your signed Student Contract, failure to comply with your responsibilities may result in a loss of funding.

- **Deadlines**
 - Fall deadline is always the last Friday in June
 - Spring deadline is always the last Friday in December
 - Deadlines are important. There will be **NO EXCEPTIONS** to the HEAP deadlines.
 - Please contact your EAS if you have any questions about deadline or if are having trouble getting all of your required documents together

Your responsibilities as a student



As outlined in your signed Student Contract, failure to comply with your responsibilities may result in a loss of funding.

- **Workshops**
 - You will be required to attend at least one (1) monthly workshop provided by HEAP
 - Workshops include topics like:
 - Financial Literacy
 - Time Management
 - Relaxation Techniques
 - Workshops will be offered at the Itom Mahtawapo Education Building. They will also be available in a digital format for students who cannot make it to a workshop in person.

Your responsibilities as a student



Please refer to the HEAP Check list for Required Documents

Required Documents

- HEAP Application
 - Must be typed
- W-9 Form
 - Must be typed
- Signed Student Contract
- Official Transcript
 - Must be received directly from HED Institution
- Schedule of Classes
 - Must included student name and other identifying markers
 - PDF Document
- Books & Tuition Bill
 - Must included student name and other identifying markers
 - PDF Document
- Degree Plan/Plan of Study
 - Must included student name and other identifying markers
 - PDF Document
- NSO and Fin Lit Quizzes
 - Must pass with 80% or better
- Proof of Tribal Enrollment
 - Tribal ID or Enrollment letter
- Copy of High School Diploma and/or any other degrees obtained

Funding is Limited



You are eligible for funding for one degree at each progressive level

- You are eligible for funding for:
 - 72 credits to obtain your Associate's Degree
 - 130 credits to obtain your Bachelor's Degree (this is inclusive of credits funded at the Community College level)
 - 36 credits to obtain your Masters Degree
- Doctoral Degree
 - You must meet with the Education Director and HEAP supervisor to determine the total number of credits needed to obtain your Doctoral Degree.

Other things you need to know



- HEAP covers:
 - Assistance with tuition and book cost for HEAP students
 - Credits funded must be for classes applicable to your degree
 - Assistance with Graduate Entrance Exams such as:
 - GRE
 - LSAT
 - MCAT

Other things you need to know



- HEAP does NOT cover:
 - Repeat courses. HEAP will offer funding for a class one time only. If you have to retake the class for whatever reason, you will be responsible for the cost of that class and any materials needed
 - Classes for personal interest, professional development or audit purposes.
 - Summer session classes

Funding



- Students may be eligible for funding two (2) times per academic year.
 - For classes beginning in August thru December
 - For classes beginning in January thru May
- Funding will be disbursed one (1) time per funding period. There will not be any second disbursements or additional funding granted after the semester has already begun.

Funding



- **Community College**

- Full Time students (12 credits or more) may be eligible to receive \$1,500 per semester
- Part Time students (less than 12 credits) may be eligible for funding for book & tuition cost not to exceed \$900

- **University Undergraduates**

- Full Time students (12 credits or more) may be eligible to receive \$5,500 per semester
- Part Time students (less than 12 credits) may be eligible for funding for book & tuition cost not to exceed \$3,300

Funding is subject to change without notice.

Funding is also based on student academic progress

Funding is re-evaluated every semester

Funding



- Probation Semester
 - Students that fail to meet their responsibilities as outlined in your signed Student Contract may be placed on Academic Probation with HEAP.
 - Academic Probation means that you will receive funding in a lesser amount than a Good Standing student.



Funding



- Suspension
 - Students that fail to meet their responsibilities as outlined in your signed Student Contract while on Probation may be placed on Academic Suspension with HEAP.
 - Academic Suspension means that you will not be eligible for any assistance until you regain Good Standing with HEAP



Make your EAS your friend

If you have questions, concerns, or need clarification, please contact your assigned EAS.

- Tucson HEAP office
 - Marina Martinez
marina.martinez@pasquayaqui-nsn.gov 520.883.5056
 - Sabrina Alvarez
sabrina.alvarez@pasquayaqui-nsn.gov 520.883.5054
 - Olivia Valencia
olivia.Valencia@pasquayaqui-nsn.gov 520.883.5057
- Guadalupe HEAP office
 - TBA: In the meantime, please contact the Tucson Office for HEAP assistance



YES There is a quiz. Please visit www.pascuayaqui-nsn.gov to complete the NSO quiz. Contact your EAS to ensure that your quiz was received.